



Core Functions MuseumPlus

Version of 8th December 2017

MuseumPlus offers a high degree of flexibility in the definition of data fields, modules, forms and reporting. Our sophisticated Application Programming Interface (API) provides robust data exchange with other applications.

For further questions about MuseumPlus please contact us at:

Switzerland

zetcom Informatikdienstleistungs AG
Sandrainstrasse 3
3007 Bern

USA

zetcom North America, LLC.
7350 E. Progress Place, Suite 100
Greenwood Village, CO 80111

Email: info@zetcom.com
Telephone: 0041 31 320 10 00

Email: na@zetcom.com
Telephone: +1 720 874 9595



COLLECTION MANAGEMENT

Collections

This module is the primary repository for the cataloging and registration of all objects, including:

- Core information: title, artist/maker, dates/period, dimensions
- Material and technique
- Acquisition and origin
- Location history, provenance, condition history
- Views to linked modules

Artist/Makers/Participants

This module stores personal information for any people related to any object, exhibition, shipment or loan. All contact information is easy to manage and links directly to the appropriate object records. Personal and biographical information is updated for all related records, including:

- Name, personal data (secure)
- Related details/ periods
- Biographical information
- Published references
- Links to objects and media records



CUSTOMER-RELATIONSHIP-MANAGEMENT (CRM)

The CRM-module provides a single point of entry for all contacts such as employees, conservators, shippers, lenders, borrowers, donors, sponsors, supporters and more. This resource enables easy creation of letters, invitations, address labels as required.

Manage:

- Core data such as salutations, names, addresses, telephone numbers, e-mails
- Create address groups and generate Mailings
- Contact history



DIGITAL ASSETS

Literature

The literature module manages bibliographic entries. Users may easily create and link references to objects. Data entry fields are easy to use and support international documentation standards. In addition to describing individual books, catalogs, periodicals and articles linked to objects and artists/makers in the collection, the literature module effectively functions as a complete reference library.

Media

Unlimited images and other multimedia content can be linked to objects, artists, addresses or any other record types. Associated metadata is centrally managed in the multimedia module:

- Images, videos, audio files
- Office documents
- Web-Links
- PDF files, PowerPoint and any other formats are supported
-



EXHIBITION MANAGEMENT

Loans and Exhibitions

Organizing an exhibition is a complex, multi-faceted set of tasks that requires careful planning, management and tracking. MuseumPlus^{RIA} ensures the professionalism and success of your exhibitions, providing efficient support across the entire process. Exhibition planning functionality is supported for coordinating venues, curators, lenders, borrowers, reserving objects, managing condition reports, organizing images and tracking complex shipping and loan logistics.

Movement and Transport

All objects, regardless of whether they are on temporary loan or deposit or part of the permanent collection, must be tracked while they are on museum premises. The Movement/Transport module in MuseumPlus^{RIA} stores all information for any object movement, whether in the galleries, storage or in transit. The software manages all linked media for shipments, mode of transportation and relevant details for shippers, lenders, borrowers or couriers. Objects may be grouped for reporting purposes and linked to an exhibition, contract, or loan record.

Contracts

Museums engage in many contracts and agreements related to loans, exhibitions and collection objects. MuseumPlus^{RIA} lets you manage these agreements as linked media (pdfs etc) along with specific fields for data related to the contract, ensuring important details remain intact as related to museum activities. The contracts module may be used to keep track of incoming objects for acquisition consideration, loans, insurance, shipments, purchases or any other action where a contract is involved.



ADDITIONAL MODULES

A variety of additional modules and features are available as add-on options to MuseumPlus. These are completely customizable and may include events management, workflow tasks, archives, document management (Alfresco Open Source DMS), bar-code integration and many more. The MuseumPlus technical framework, using open architecture and open source tools, provides unlimited possibilities for systems integration, workflow customization and enhancement. Our development team is able to integrate external systems, modules from other zetcom products to develop custom enhancements to meet specific needs.